



Hastings Public Schools Directory Information Opt-Out Form 2023-2024

DIRECTORY INFORMATION:

Under State and Federal law, information a school district designates as “directory information” is considered information that can be released to the public without prior written consent unless a parent or guardian of a student or an eligible student elects to “opt out” of the release of some or all directory information. Pursuant to District Policy 515 (Protection and Privacy of Pupil Records), the following information is designated as directory information: student’s name, photograph, image or other visual representation, major field of study, date and place of birth, dates of attendance, grade level, district issued email address, enrollment status (i.e., full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended.

You may elect to opt-out of the release of some or all of the directory information. If you wish to opt-out of the release of this information, you must complete this form.

Choose the applicable section for which you are opting out:

- ☐ I elect to opt out of ALL student directory information.
- ☐ I elect to opt out of the following student directory information: _____

I understand that my child may be excluded from such published lists as honor rolls, news releases regarding achievements, etc. In addition, my child’s artwork, written work, or other work produced in conjunction with a school project or class assignment will not be included on the school district’s website or other school authorized web sites.

I understand that this request will remain in effect for the 2023-24 school year unless rescinded.

Student Name: _____

Parent/Guardian Signature: _____ Date: _____

****All completed forms should be turned in to the
building principal at the school the child attends.****

For Office Use Only:

Date Form Received: _____ *Form Received By:* _____

Completed forms should be turned in to the building that the child attends.

- *One copy of the completed form must be placed in the student’s cumulative folder.*
- *One copy of the completed form must be sent to Missy Williams (District Office)*